



The Presbyterian Church
 1003 State Street
 Bowling Green, Kentucky 42101
 Phone: 270-843-4707



Session Ministry Report Form

Ministry: Fellowship Date: 10-10-2024

Committee Members: TBA

Items for Information. These are matters of interest arising out of your Ministry's discussion and work. In general, these matters do not need discussion or vote by the Session, but are for information only. Dates and times of planned events are useful here.

1. Kyle met with Susan to discuss the combining of evangelism, outreach and fellowship
2. October Potluck after church will be the 20th
3. Kim and Susan will discuss the Holiday Potluck schedule.
4. _____
5. _____
6. _____

Items for Action: These are matters requiring a vote. Any new initiative, and/or anything your Ministry wishes to have the whole Session approve. Any action which might be misunderstood or a source of controversy. Anything that will cause your Ministry to exceed its budget. Anything which significantly changes the purpose/direction of your Ministry.

1. _____
2. _____
3. _____
4. _____

Session Ministry Report Form

Ministry: Personnel

Date: October 2024

Committee Members: Sam Evans, Chair, Pamela Bratcher, Brad Howard, and Pamela Napier

Items for Information: These are matters of interest that will be reviewed by the committee. In general, these matters do not need discussion or vote by the Session but are for information only. Dates and times of planned events are useful here.

1. The most recent position descriptions are dates August 2023. Changes in personnel have occurred and titles have changed. We also have positions for which descriptions are not available. As such, the Personnel Ministry will be reviewing and where needed editing descriptions and/or developing descriptions. The following processes will be undertaken:
 - a. Continue the updating process and/or development of position descriptions.
 - b. Share draft descriptions with staff for accuracy and input.
 - c. Based on feedback from staff, editing position descriptions as needed.
 - d. Develop an organizational chart to reflect accountability within position descriptions.
 - e. Develop a percentage of effort for each position.
 - f. Review and edit where necessary the Personnel Policies and Procedures Manual
 - g. Submit position descriptions and organizational chart to the Session for approval.

Items for Action: These are matters requiring a vote. Any new initiative, and/or anything your Ministry wishes to have the whole Session approve. Any action which might be misunderstood or a source of controversy. Anything that will cause your Ministry to exceed its budget. Anything which significantly changes the purpose/direction of your Ministry.

1. We have no matters to put before the Session for a vote at this meeting.



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Session Ministry Report Form

Ministry: Property Date: 10/10/24

Committee Members: Karol Ahmed, chair; Wayne Pope, staff

Items for Information. These are matters of interest arising out of your Ministry's discussion and work. In general, these matters do not need discussion or vote by the Session, but are for information only. Dates and times of planned events are useful here.

1. Reattached panels on sign at corner; Replaced ceiling tiles throughout the church with one need remaining over stairwell next to sactuary;
2. Researched possibilites for replacing water fountain 2nd floor - possibly water cooler due to expense of replacement; Maintance on sanctuary inside entry
3. doors and some PLC doors; Replaced stopper in 10th Street restroom; Investigated possibilities of security locks for PLC - will pursue professional
4. assistance; JB Electric replaced lights throughout the church; Pye Barker replaced Exit lights; AAA Systems installed new security system for 10th
5. Street entrance which features a more pleasant "door bell", new key fobs, app for staff to unlock doors from their cell phone; Waiting for Hale Roofing to
6. repair sill at Prophet window then will engage painter for inside repair to window wall and serveral smaller painting needs

Items for Action: These are matters requiring a vote. Any new initiative, and/or anything your Ministry wishes to have the whole Session approve. Any action which might be misunderstood or a source of controversy. Anything that will cause your Ministry to exceed its budget. Anything which significantly changes the purpose/direction of your Ministry.

1. _____
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